

Subject: Governance Committee Draft Work Plan
Date of Meeting: 7 July 2009
Report of: Acting Director of Strategy and Governance
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Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

1.1 The report sets out a draft work programme for consideration by the Committee.

2. RECOMMENDATIONS:

(1) That the Committee approves the draft work programme.

(2) That the Committee requests the Acting Director of Strategy and Governance to keep the work plan updated to reflect new items as they are identified.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

3.1 This is the first meeting of the Governance Committee in the 2009/2010 cycle of meetings.

3.2 In order to assist Members to identify and plan key areas of work for the Committee for the coming year, a draft work programme has been prepared and is attached at Appendix 1.

3.3 The draft work plan sets out those issues that are currently known and considered appropriate to come to future Committee meetings. The work plan is intended to be a useful tool to ensure that issues for the Committee are identified in advance and are programmed in for the Committee to consider at the right time. The work plan will be updated regularly to reflect new issues as they arise and will be used to assist the agenda planning process.

4. CONSULTATION

4.1 Members of the Committee are requested to give their comments and the work programme will be updated accordingly.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

5.1 There are no financial implications arising from this report.

Finance Officer consulted: Patrick Rice Date: 5 June 2008

Legal Implications:

5.2 There are no legal implications arising from this report.

Lawyer consulted: Elizabeth Culbert Date: 5 June 2008

Equalities Implications:

5.3 There are no equalities implications arising from this report.

Sustainability Implications:

5.4 A work programme will enable the efficient planning of agendas and ensure that only those papers necessary for the meeting are distributed.

Crime & Disorder Implications:

5.5 There are no crime and disorder implications arising from this report.

Risk and Opportunity Management Implications:

5.6 Careful agenda planning with the use of a work plan will ensure that matters that require a decision from the Governance Committee are not missed and are dealt with in accordance with relevant timescales.

Corporate / Citywide Implications:

5.7 There are no corporate/citywide implications arising from this report.

SUPPORTING DOCUMENTATION

Appendices:

1. Draft work plan

Background Documents

1. None

Draft Work Plan for the Governance Committee – 2009-10

	Agenda Item	Lead Officer
	Meeting Tuesday 7th July 2009	
	Chairman's Communications <ul style="list-style-type: none"> • Training offer re effective use of the Constitution 	
1	Draft Governance Committee Work Plan	Elizabeth Culbert
2	Methodology for 12-month review of the Constitution	Elizabeth Culbert
3	Membership of South East Councils	Matt Wragg
4	Update on implementation of Local Government and Public Involvement in Health Act 2007 (including new scrutiny powers)	Oliver Dixon
5	Web Casting Review	Mark Wall
6	Change of Ward Names	Mark Wall
7	Single Status	Anthony Zacharzewski
	Meeting Tuesday 22nd September 2009	
	Chairman's communications	
1	Annual Governance Statement	Ian Withers
2	Members' IT and other secretarial support	Mark Wall
3	Sustainable Communities Act (implications for Governance) update	Oliver Dixon
4	Members' blogs – review of guidance	Caroline Banfield / Elizabeth Culbert
5	Participation in CMMs	Abraham Ghebre-Ghiorghis
6	Local Democracy, Economic Development and Construction Bill – update on implementation	Oliver Dixon
7	E-Petitions – seeking Members' views on/ proposals for the introduction of an e-petitions facility in BHCC	Caroline Banfield / Elizabeth Culbert
	Meeting Tuesday 17th November 2009	
	Chairman's communications	
1	Improving the Civic Offer	Angela Dymott
2	12 month review of the Constitution outcome and recommendations	Elizabeth Culbert
3	Review of scrutiny arrangements	Tom Hook
4	Review of guidance on confidentiality	Abraham Ghebre-Ghiorghis / Liz Woodley

	Meeting Tuesday 12th January 2010	
	Chairman's communications	
1	HR Functions of the Governance Committee	Abraham Ghebre-Ghiorghis
	Meeting Tuesday 9th March 2010	
	Chairman's communications	
1	Independent Remuneration Panel Report on Members' Allowances	Mark Wall
	Meeting Tuesday 27th April 2010	
	Chairman's communications	
1	Counter Fraud Strategy - Update	Ian Withers
2	Code of Corporate Governance - Update	Ian Withers

